**Teaching & Learning Pathway Individual Toolkit**

The EDUCAUSE Teaching & Learning Pathway Toolkit provides an opportunity for professionals to identify their work aspirations and create a map forward to leverage strengths and development in areas needed for the future. It is a learning action plan designed to improve immediate performance and foster readiness for long-term professional goals.

| **The Next Destination** |
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| **Your 5 Year Vision**  *Explore the pathway holistically. Identify the level you are in and the subsequent two levels along your pathway. Describe the key characteristics of the work you aspire to be doing. In addition to work characteristics, consider lifestyle factors you may aspire to, such as financial standing, life balance, how you spend time, family needs, material needs, etc.*  *Note: If you are unsure where to start, you might benefit from* [*1-on-1 flash mentoring*](https://www.educause.edu/careers/special-topic-programs/mentoring) *with people in the field who can help you look ahead.* |
| **Potential Job Titles**  *Use the* ***Sample Positions*** *tab of the pathway levels to locate potential job titles and descriptions that might move you toward the lifestyle you described above. Note the title, descriptions, and high-level skills of a few positions that interest you.* |
| **The Path** |
| *Between now and your five-year lifestyle, there are skills to gain and jobs on the path. Use this space to consider a possible course forward with specific pathway options. This path is not prescriptive, but it can provide ideas of where to go next.*  Potential next job:  Why this job is the next step:  Additional education or certifications needed for this job:  Important skills and experiences for this job:  Potential next job:  Why this job is the next step:  Additional education or certifications needed for this job:  Important skills and experiences for this job:  Potential next job:  Why this job is the next step:  Additional education or certifications needed for this job:  Important skills and experiences for this job:  Potential next job:  Why this job is the next step:  Additional education or certifications needed for this job:  Important skills and experiences for this job:  Potential next job:  Why this job is the next step:  Additional education or certifications needed for this job:  Important skills and experiences for this job: |

| **The Skills** | | | |
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| *Determine the essential skills you need to progress. Use the* ***Skills for Success*** *tabs of the relevant pathway levels to examine the specific skills needed and decide from your own perspective if you are currently developing, performing, or have mastered the individual skill. Then, provide a rationale as to why each skill is rated as it is. Finally, rank the skills by order of importance and urgency to develop for moving along your pathway.* | | | |
| **Skill** | **Mastery rating (highlight one)** | **The rationale for the rating** | **Skills Ranking of importance** |
|  | Developing  Performing  Mastered |  |  |
|  | Developing  Performing  Mastered |  |  |
|  | Developing  Performing  Mastered |  |  |
|  | Developing  Performing  Mastered |  |  |
|  | Developing  Performing  Mastered |  |  |
|  | Developing  Performing  Mastered |  |  |
|  | Developing  Performing  Mastered |  |  |
|  | Developing  Performing  Mastered |  |  |

| **Activities to Take Action** | | | |
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| *Consider the* ***Take Action*** *section of your current, and next 1-2 levels of the pathway to identify possible activities that align with your path and priorities. For each activity, list the activity and provide a rationale for including it on the list. Then, determine the specific skills covered by each and articulate potential obstacles. Finally, set target completion dates and outcomes to help you prioritize where to start. Determining which activities are most beneficial is a personal decision for you and your goals, but you might also consider asking mentors for insights.* | | | |
| Activity and Rationale: | Skills Covered: | Potential Barriers: | Target Completion Date and Outcomes: |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |
| 7. |  |  |  |
| 8. |  |  |  |
| 9. |  |  |  |
| 10. |  |  |  |